

## **HENDRICK HUDSON FREE LIBRARY GIFT POLICY**

The Hendrick Hudson Free Library accepts gifts under the following conditions:

1. Only gifts on which the donor places no restrictions or special conditions will be accepted, unless those restrictions or conditions are specifically accepted by the Library Board of Trustees.
2. Monetary gifts will be accepted for the purchase of Library materials or equipment.
3. Gift materials will be judged by the same materials selection standards that apply to purchased materials.
4. Gifts of Library materials (books, magazines, tapes, etc.) will be accepted with the understanding that the Library reserves the right to add them to its collection, distribute them to other libraries, sell or discard them.
5. Personal property, art objects, portraits, antiques, and other collectibles will be accepted only on the condition that they may be sold, given away, or discarded at the discretion of the Library Board and the Library Director or Assistant Director.
6. Gift items will be formally acknowledged, if the donor wishes. The Library will not appraise or estimate the value of gift donations. The responsibility for such assessment lies with the donor.

Approved by the Library Board of Trustees 10.06.97  
Revised 05.21.07  
Reviewed 12.10.12/10.26.15