

**HENDRICK HUDSON FREE LIBRARY**  
**Board of Trustees Meeting**  
**January 22, 2018**  
**Held at the Croton Free Library**

**Board members present:** Ellen Roth, Mark Geisler, Philip Brandon, Charles Smith, Agnes Leyden, Kathy Americo, Cindy Neff, Karen Rosen

**Also present:** Jill Davis, Director

**Ms. Leyden called the meeting to order at 7:05 pm.**

Pledge of Allegiance was recited.

**The minutes of the November 27, 2017 meeting** were approved on a **motion** made by Ms. Neff and seconded by Ms. Rosen; motion carried unanimously (8-0).

**FINANCES - Mrs. Davis**

- **Budget-to-Date**-reviewed and accepted. Mrs. Davis discussed income and expense items.
- **Treasurer's Report** - reviewed and accepted
- **Miscellaneous Income Report** - reviewed and accepted.
- **Synchrony CD 1/10/2018**- the 12-month CD currently at Synchrony bank will come due on February 10, 2018. Mrs. Kolesar will look at the 15 and 18 month rates closer to the maturity date and discuss the best option with Mr. Schwartz. The \$75,000 donation from the Roth Family will be put into a shorter 6, 9 or 12 month CD once Mrs. Kolesar investigates the rates at various banks.

**PUBLIC COMMENTS -NONE**

**OLD BUSINESS**

- **Construction Update-Snow guard approval**  
Mrs. Davis requested approval of spending \$6,500 from the capital account to purchase additional snow guards for the portion of the building that solar panels were installed on, but were not part of the new addition. These guards are specially designed (patent obtained from the manufacturer) to work on a metal roof with solar panels. A **motion** to approve the \$6,500 expenditure was made by Mr. Geisler and seconded by Ms. Roth; motion carried (8-0). Mr. Brandon suggested that the manufacturer be approached for a donation, since our building will be used in promoting the new guards. Mrs. Davis will speak with the appropriate parties about this matter.
- **Bathroom Renovation Approval**  
Ms. Davis informed the board she is awaiting final state approval of the \$125,000 State and Municipal Grant to begin the renovations of 3 of the public restrooms. The board agreed that once the final notice is received the process can move forward.

## **NEW BUSINESS**

- **2018-2019 Budget**  
Mrs. Davis distributed preliminary budgets including income and expense explanations, for discussion at the February meeting. The board agreed to begin the meeting at 7:30 pm to allow for adequate discussion time.
- **Children's Library Naming**  
A date for the naming of the children's library needs to be investigated so that the proper planning can take place. Mrs. Roth will speak with her family members and date will be secured.
- **Vestibule Flooring**  
A **motion** to approve spending \$6,500 from the capital account to install additional new flooring in the library entrance was made by Ms. Roth and seconded by Ms. Leyden; motion carried unanimously (8-0).
- **Fire Panel Motherboard Replacement**  
A **motion** to approve spending \$4,500 to replace a faulty board in the fire panel was made by Ms. Neff and seconded by Ms. Rosen; motion carried unanimously (8-0).

## **DIRECTOR'S REPORT**

- **Rain Spouts**  
The rain spouts that feed the water garden have been installed and are working as designed.

## **DEPARTMENT REPORTS - (January, May, September)**

### **CORRESPONDENCE**

- Artist Leigh Trifari donated a painting to the library.
- A thank you note for the fruit basket was received from Christine Puente.
- The Hendrick Hudson High School donated the money they received for hosting the Battle of the Books to the library for the Children's Fund.
- The staff holiday gathering was held on January 21<sup>st</sup> at the Bear Mountain Inn.

### **OTHER**

**Meeting adjourned at 7:50 pm.**

Joint meeting with the Croton Free Library Board began at 8:10 pm and adjourned at 9:20 pm. There was a lively discussion of the pros and cons of libraries going "fine free".

**NEXT MEETING: Monday, February 26, 2018- 7:30 PM Regular Board Meeting**