

**HENDRICK HUDSON FREE LIBRARY
Board of Trustees Meeting
October 29, 2018**

Board members present: Ellen Roth, Philip Brandon, Mark Geisler, Agnes Leyden, Jeffrey Schwartz, Cindy Neff, Francoise LeGoues, Charles Smith

Also present: Jill Davis, Director; Cheri Morreale, HHFL Reference Librarian

Ms. Neff called the meeting to order at 7:56 pm.

Pledge of Allegiance was recited.

The minutes of the September 24 meeting were approved on a motion made by Mr. Geisler and seconded by Ms. Leyden; motion carried unanimously (8-0).

FINANCES - Mrs. Davis

- **Budget-to-Date**-reviewed and accepted. Mrs. Davis went over the income and expenses for the month. The vendor report was missing from the board documents, but Mrs. Davis answered any questions. Mr. Geisler asked if our first tax levy check had been received, Mrs. Davis said it had been and would be reflected in the October financials.
- **Treasurer's Report** - reviewed and accepted.
- **Miscellaneous Income Report** - reviewed and accepted. Mrs. Davis noted that since June the library has been a passport processing facility and it is a desirable community service that is providing income.
- **Roth Family Fund-TD Investment Options-Recording of Interest**
Mr. Schwartz spoke with Mrs. Kolesar about the best way to record the interest that accrues in the Ameritrade account. They have found a way to divide the interest correctly and Mrs. Kolesar has begun recording it in the discussed manner.

PUBLIC COMMENTS -NONE

OLD BUSINESS-NONE

NEW BUSINESS

- **Flu Clinic-SaveMor Pharmacy**
SaveMor Pharmacy will be holding a flu shot clinic here on December 5th and 8th. It will be available for adults 18 years and older.
- **Mr. John Gedney**
Both Mrs. Davis and Ms. Neff have been in contact with Mr. John Gedney who has been inquiring about leaving a legacy gift to the library. We will continue to reach out to him and assist him in any way we can.
- **2019 Meeting Dates and Holidays**
A **motion** to approve the Board Meeting Dates for 2019 was made by Ms. Leyden and seconded by Mr. Schwartz; motion carried unanimously (8-0). The holiday schedule for 2019 was discussed and the board inquired as to how many libraries in Westchester have Christmas Eve and the day after Thanksgiving off. Mrs. Davis will look at statistics, poll the staff and see what

other libraries do in reference to Christmas Eve and the day after Thanksgiving.

- **Matching Gifts-Donations New Tax Laws**

Mr. Schwartz spoke briefly about how the new tax laws were going to affect the donations people will need to make to be able to itemize their deductions beginning in 2018, and how the library might be able to weave this into a fundraising incentive. Ms. Roth thought that it would be a good theme for the 2020 annual appeal as the 2019 appeal is almost ready for distribution.

DIRECTOR'S REPORT

- **October Plays**

It's All About Forgiveness and *Motherhood Outloud* were performed on October 12th and 14th to a packed room with over 200 patrons experiencing the shows.

- **Gutters**

The project to replace the gutters on the building has been completed.

- **Boiler Motor**

The motor on the furnace was replaced. This motor was replaced approximately 2 years prior. The warranty on the motor is 90 days. An extended 1 year warranty can be purchased, but it was determined that this replacement would have been out of warranty so it is really not cost effective.

DEPARTMENT REPORTS - (January, May, September)

- Received

CORRESPONDENCE

OTHER

Meeting adjourned at 8:35 pm.