

**HENDRICK HUDSON FREE LIBRARY**  
**Board of Trustees Meeting**  
**June 24, 2019**

**Board members present:** Mark Geisler, Charles Smith, Agnes Leyden, Cindy Neff, Karen Feher, Francoise LeGoues

**Also present:** Jill Davis, Director; Kevin Quigley, Trustee-elect

**Ms. Neff called the meeting to order at 7:18 pm.**

Pledge of Allegiance was recited.

**The minutes of the May 20, 2019 meeting** were approved on a **motion** made by Ms. Feher and seconded by Ms. Neff; motion carried unanimously (5-0).

**FINANCES - Mrs. Davis**

- **Budget-to-Date**-reviewed and accepted. Mrs. Davis reported that all incomes for the FY had been received. It was decided that the Roth money (gains/losses) should be recorded on the treasurer's report and be removed from the gifts and endowment statement.
- **Treasurer's Report** - Mrs. Davis reported that the TD account which matures in August would have the interest recorded on the maturity date and the investment would roll back into our TD Ameritrade cash account. A decision as to where it will be invested will be made at the September meeting.
- **Miscellaneous Income Report** - reviewed and accepted. Noted that passport acceptance income continues to be a growing source of revenue.

**PUBLIC COMMENTS -NONE**

**OLD BUSINESS**

- **Restroom Renovations**  
Mrs. Davis reported that the restroom renovations are scheduled to start on Friday, June 28<sup>th</sup>.

**NEW BUSINESS**

- **Meeting with Croton Board-November**  
The joint meeting with the Croton board members will take place on November 18<sup>th</sup> at the Hendrick Hudson Free Library. Both boards will meet prior to the joint meeting which will begin at 7:30 pm or 8:00 pm.
- **Budget Results**  
Mrs. Davis presented the budget results table which shows the Hendrick Hudson Free Library 2019-2020 budget request passed by 81%.
- **New Policy Committee Member**  
Mr. Quigley agreed to join the policy committee beginning in July 2019.
- **Revision of Bylaws**  
Mr. Geisler and Mrs. Davis attended the June 12<sup>th</sup> trustee institute on Open Meeting Laws. The speaker was Mr. Robert Freeman from the Department of State, Committee on Open Government. Mr. Freeman discussed many relevant

topics. Of most interest was the topic of board bylaws when governing an association library. To be in compliance with stated laws Mr. Geisler will propose language changes to Article V, Section 14 of the current bylaws for discussion at the September meeting. A **motion** to delete Article V, Section 15 and renumber Article V, Section 16 as Section 15 was made by Ms. Leyden and seconded by Ms. LeGoues; motion carried unanimously (6-0).

- **Construction Application 2020**

A **motion** to approve the submission of a New York State Construction grant for needed HVAC upgrades to both software and physical equipment in the community room, children's library (offices) and second floor common areas was made by Ms. Neff and seconded by Ms. Leyden; motion carried unanimously (6-0).

- **Town of Cortlandt Increase Request**

Mrs. Davis reported that the four libraries that provide library services to the unserved population of the Town of Cortlandt (Lakeland School District) requested that a 10% increase be included in the 2020 town budget and a 1-2% increase from 2021 on until the per capita rate paid by the town meets that of the local library support. Currently the average local support is at \$64.84 per capita and town support is at \$41.43. The libraries have requested to give a presentation to the Town Board at the September 2019 meeting.

## **DIRECTOR'S REPORT**

- **Wine Bottle BINGO**

Wine Bottle BINGO was held Friday, June 14<sup>th</sup> with 50 patrons attending. A great time was had by all and the event raised a little over \$1,000. We will most likely have a similar event yearly.

- **Mt. Carmel Kid's Day**

Mrs. Davis spent Sunday June 2<sup>nd</sup> at a community event held in Verplanck. She represented the library, issuing library cards to (2) community members and handing out summer reading and programming information.

- **Allison Pataki Author Event**

Mrs. Davis reported that everyone who attended the event enjoyed their time with Ms. Pataki. There were 22 attendees at the story time where Ms. Pataki read her new children's book and 20 adult attendees at the discussion of her adult works.

## **DEPARTMENT REPORTS - (January, May, September)**

### **CORRESPONDENCE**

### **OTHER**

Ms. Neff thanked Ms. Feher for her 12 years of service to the public as a member of the library board. She thanked her for her knowledge and support on the numerous committees she served on and wished her the best in all her future endeavors.

**Meeting adjourned at 8:27 pm.**